

---

### POSITION SUMMARY

---

As Health Safety and Environment (HSE) Coordinator for Corporate Redwood, you will organize and document the development of HSE related programs and systems within all Redwood Plastics and Rubber locations. You will establish and promote the maintenance of safe and healthy working conditions and develop environmental protection methods based on best practices and in accordance with Provincial and Federal legislation. You will also be our main liaison with outside organizations such as WorkSafeBC and Washington States L&I.

---

### WHAT YOU WOULD DO:

---

- Drive the COR certification in all Redwood BC locations
- Audit programs annually and provide updates
- Develop and maintain cost-effective HSE programs that comply with relevant regulations
- Prepare required reports to regulatory agencies as required
- Manage interactions with WorkSafe BC, Washington State L&I, and other labor and industries organizations
- Investigate accidents and near misses thoroughly and effectively
- Develop Standards of Procedure to reduce safety/environmental risks and address emergency situations
- Review materials used by manufacturing and maintain the SDS database
- Maintain a comprehensive and organized recordkeeping system so operations is capable of verifying compliance with all applicable regulations
- Support commitment company has made to PMA by implementing relevant PMA Certification programs
- Investigate NCR's, accidents and near misses thoroughly and effectively and respond appropriately
- Track and report KPI's on a regular basis
- Provide guidance and support to management on all HSE issues.
- Support and advise managers/supervisors in charge of implementation, compliance and enforcement of HSE for All Redwood locations as required
- Maintain and control the safety consumables
- Manage HSE program budget and expense spending.
- Participate/chair location safety meetings
- Administer and maintain company WHMIS program and compliance
- Coordinate orientation, on-boarding and learning programs
- Assists with HR projects as and perform other duties as required

---

### WHAT YOU HAVE TO OFFER:

---

- Bachelor's degree in Environmental Health, Safety Engineering, or related post-secondary discipline
- 3 years previous experience in a Health and Safety capacity
- Knowledge of OH & OSHA Acts & regulations, provincial and federal Acts, regulations and industry standards
- Ability to develop and maintain proactive and positive relationship with relevant labor and industries representative as well with senior management.
- Proven ability to drive improvements in all aspects of HSE projects
- Analytical and strategic skills to ensure the design, implementation and evaluation of HSE best practice approaches are aligned to the development and achievement of the company's objectives

## HSE COORDINATOR Langley, B.C.

**MAKE. CREATE. INNOVATE.**

- Strong leadership and organizational skills with the ability to motivate business teams in order to improve processes and performance in HSE areas
- Strong written and verbal communication skills, including public speaking
- CRSP or equivalent
- Experienced in training delivery
- Project management skills

---

### YOUR BENEFITS INCLUDE:

---

- Competitive compensation and profit sharing
- Excellent benefits package
- Substantial vacation time
- Training and development opportunities
- Supportive culture
- Healthy and positive work environment

**HOW TO APPLY:** If this role is of interest to you, please send us your resume to [careers@redwoodplastics.com](mailto:careers@redwoodplastics.com)

*Job Type: Full-time, Permanent*